PROCUREMENT & WAREHOUSING SERVICES

FINANCIAL ANALYSIS WORKSHEET

BID INFORMATION			
New Bid # (Ex: 10-004R):		**Preparation Date:**	October 5, 2018
Previous Bid # (Ex: 10-004R):	18-020B	**Buyer/PA:**	LARISSA SEDA
New Bid Award Total:	$790,000	**Bid Title:**	Custodial Chemicals
Previous Award Total:	$633,000		
Bid Type:	INCREASE TO BID		
Previous Bid Term (Start Date):	11/1/2017	**New Bid Term (In Months):**	7
Previous Bid Term (End Date):	4/30/2019	**# of Months Into Bid:**	11

SPEND REPORTING	
Purchase Order(s) Spend:	$482,705
P Card Purchases:	$0
Total Invoiced-to-Date Amount (PO + Pcard Purchases):	**$482,705**
Average Monthly Expenditure:	$43,882
Unused Authorized Spending:	**$150,295**
Est. Forecasted Spend (For Entire Bid Term):	**$307,176**

VENDOR INFORMATION		
Awarded Vendors:	**M/WBE Status (If applicable):**	**Spend:**
100395-WEXFORD LABS INC		$ 218,782
104226-NATIONAL CHEMICAL LABORATORIES		$ 182,560
100310-REX CHEMICAL CORPORATION		$ 42,894
101859-NEELD PAPER AND SUPPLIES INC		$ 26,863
132313-HEAD TO HEELS SAFETY SUPPLIES		$ 6,574
118510-AMSAN FLORIDA		$ 5,033
	PO VENDOR SPEND:	**$ 482,705**
	P-CARD SPEND:	**$ -**
	TOTAL SPEND:	**$ 482,705**

NOTES (Type Below):

Recommendation to increase the contract's Authorized Spending Authority is presented below. This contract has unused spending authority related to the original term that has been taken into consideration for the calculation.

$ 43,882.29 (Average monthly expenditure)
x 7.00 (Number of months remaining in the current bid)
$307,176.03 (Total needed for remaining months in the current bid
- 150,295.00 (Unused authorized spending)
$ 156,881.03 (Forecasted additional funding needed before current bid expiration-Rounded to $157,000)

Default Funding Source*		Department/School & Sign-off Information*	
Cost Center	Various	**Name** (First & Last)	Sam Bays
Fund	1000	**Title**	Director
Functional Area	79010000000000000	**Department/School Name**	Physical Plant Operations
Commitment Item	55120000	**Sign-off provided by**	Omar Shim

*To ensure accuracy, pease type in or select from the menu for the Default Funding Source and Department Information (No hand written information)

Data Source: SAP and Works (Bank of America system)		**Prepared on:**	**10/4/2018**

All information included in this summary is based on the preparation date listed above and may change at any time beyond that date.